

## **General Policies**

## YOU & I - DOING BUSINESS

## GENERAL POLICIES - 15/05/2019.

- **1.** Only one person from each profession or classification is permitted to join the You & I Business Group. The Group Chair has final authority relating to classification conflicts.
- 2. Members must represent their primary occupation, not a part-time business.
- **3.** The bi-weekly meetings last for 90 minutes. Members need to arrive on time and stay for the entire meeting. 7.00am start, sit down for breakfast meeting 7.15am to 8.45am finish.
- **4.** Attendance is critical to the group. If a member cannot attend, they should send a substitute to the meeting. This will not count as an absence. A member is allowed three absences in any six month period. More than this and the member may be asked to leave the You & I Business Group.
- **5.** A substitute's profession must not clash with that of any other member.
- **6.** A Member may be asked to leave, at the discretion of the Chair and the Group as a whole, for failure to comply with the policies of The You & I Business Group.
- **7.** Should a member have their membership ended, no refunds will be given.
- 8. You & I Business Group Policies are subject to change. All proposed policy changes will be reviewed first by the Chair and then put to the Group as a whole for approval.
- **9.** There are several roles required to perform within the group, all members are expected to be willing to fulfill any of the roles during their membership. Each role will last a minimum of 6 months.
- 10. The roles are: Chair, Treasurer and Membership Secretary.
- **11.** The You & I Business Group lists are for the purpose of 'giving' referrals and not for soliciting (via e-mail, direct mail or other means) You & I Business Group members without their prior approval.
- **12.** Members are encouraged to bring bona-fide referrals and/or visitors to the You & I Business Group. The Group may establish a minimum number of referrals and/or visitors that is acceptable to maintain membership.

## **ADMINISTRATIVE POLICIES - 16/09/2022.**

- 1. New members are required to pay a one-off joining fee of £30.00 to cover administration costs.
- 2. All members are required to set up a standing order of £35.00 to be payable monthly to the You & I Business Group's bank account to cover the cost of the meeting and breakfast fees. If the standing order is not set up then membership of the You & I Business Group is deemed not to have started. There is a one-off joining fee of £30.00 to cover admin
- **3.** Visitors will be charged a £20.00 meeting and breakfast fee to be paid on the day of the meeting by cash or cheque.
- 4. Visitors may attend as a guest for a maximum of three meetings before making a decision to join the group.
- **5.** Members leaving the group are responsible for cancelling their standing orders. Refunds will not be given for uncancelled and collected standing orders as all fees are non-refundable.

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